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(Tel: 01443 863100 Email: [dredga@caerphilly.gov.uk](mailto:dredga@caerphilly.gov.uk))

**Date: 30th November 2016**

Dear Sir/Madam,

A meeting of the **Health Social Care and Wellbeing Scrutiny Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 6th December, 2016** at **5.30 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

**Chris Burns**  
INTERIM CHIEF EXECUTIVE

## AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of Interest.	

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest (s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

- |  |  |
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| 3 Health Social Care and Wellbeing Scrutiny Committee held on the 25th October 2016. |  |
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A greener place Man gwyrddach



4 Consideration of any matter referred to this Committee in accordance with the call-in procedure.

5 To receive a verbal report by the Cabinet Member(s).

6 Health Social Care and Wellbeing Scrutiny Committee Forward Work Programme.

7 - 14

7 To receive and consider the following Cabinet report\*: -

Whole Authority Mid-Year Revenue Budget Monitoring Report 2016/17

*\*If a Member of the Scrutiny Committee wishes for the above Cabinet report to be brought forward for discussion at the meeting please contact Amy Dredge, Committee Services Officer, Tel no. 01443 863100 by 10.00am on Monday, 5th December 2016.*

To receive and consider the following Scrutiny reports: -

8 Aneurin Bevan University Health Board Update.

9 Hospital Discharge Task and Finish Group Update.

15 - 18

**Circulation:**

Councillors: L. Ackerman (Chair), Mrs E.M. Aldworth, A. Angel, Mrs A. Blackman, Mrs P. Cook (Vice Chair), M. Evans, Ms J. Gale, L. Gardiner, C.J. Gordon, D.C. Harse, G. J. Hughes, L. Jones, A. Lewis, A. Passmore, J.A. Pritchard and S. Skivens

Users and Carers: Mr C. Luke, Mrs J. Morgan, Miss L. Price and Mrs M. Veater

Aneurin Bevan Health Board: S. Millar (ABUHB)

And Appropriate Officers

# Agenda Item 3



## HEALTH, SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN,  
YSTRAD MYNACH ON TUESDAY, 25TH OCTOBER 2016 AT 5.30 P.M.

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PRESENT:

Councillor L. Ackerman - Chair  
Councillor Mrs P. Cook - Vice Chair

Councillors:

Mrs E.M. Aldworth, Mrs A. Blackman, M. Evans, Ms J. Gale, C.J. Gordon, D.C. Harse,  
G.J. Hughes, Ms L. Jones, A. Lewis, A. Passmore, J.A. Pritchard, S. Skivens

Cabinet Member: Councillor R. Woodyatt

Together with:

D. Street (Corporate Director Social Services), G. Jenkins (Assistant Director Children's Services), J. Williams (Assistant Director Adult Services), M. Jones (Interim Financial Services Manager), D. Thomas (Service Manager, Children's Services), C. Forbes-Thompson (Interim Head of Democratic Services), J. Morgan (Solicitor), A. Dredge (Committee Services Officer)

Users and Carers - Mr C. Luke and Mrs M. Veater

Also Present - M. Roach (Regional Safeguarding Business Unit Manager)

### 1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors A.P. Angel and L. Gardiner, S. Millar (Aneurin Bevan University Health Board), Mrs J. Morgan and Miss L. Price (User and Carers).

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest received at the commencement or during the course of the meeting.

### 3. MINUTES – 13TH SEPTEMBER 2016

RESOLVED that the minutes of the meeting of the Health, Social Care and Wellbeing Scrutiny Committee held on 13th September 2016 (minute nos. 1 - 10) be approved and signed as a correct record.

#### **4. CONSIDERATION OF ANY MATTER REFERRED TO THE SCRUTINY COMMITTEE IN ACCORDANCE WITH THE CALL-IN PROCEDURE**

There had been no matters referred to the Scrutiny Committee in accordance with the call-in procedure.

#### **5. REPORT OF THE CABINET MEMBERS**

The Scrutiny Committee received a verbal report from Councillor R. Woodyatt (Cabinet Member for Social Services). He confirmed that along with Senior Managers from the Directorate he met with staff from the Care and Social Services Inspectorate for Wales for a performance review meeting on the 12th October, where Inspectorate staff took the opportunity to discuss:

- The Directors Annual report
- Key priorities for the next six months
- How Social Services are going to mainstream Welsh language into its service provision

The Cabinet Member was pleased to note that feedback from the meeting was very positive and the next review meeting will be in March, to which the Chair and Vice Chair of Scrutiny will be invited.

Reference was made to the Budget Report listed on the agenda that demonstrates how the Directorate is now experiencing a high level of demand and that the demographic challenges are becoming very real. Officers will be scrutinising spending closely during the winter months as provision made now will have a significant full year impact in 2017/18. Whilst last week's budget announcements by Welsh Government seems reasonably positive it will be some time before the detailed impact on social services will be known.

The Committee were advised that a report from the regional Adults and Children's Safeguarding Boards will reflect on activity in the most important area of work and for information purposes Members were reminded that the Corporate Safeguarding Policy has been placed on the Members' portal.

In concluding, the Cabinet Member was pleased to announce that Staff in the Directorate has done very well recently in terms of awards. Zoe Williams and Darran Morgans received awards at the GAVO awards ceremony and Caroline Davies (Registered Manager at Ty Iscoed) has been nominated for two awards at the National Care Awards. The awards ceremony will take place during mid November and Members supported Councillor Woodyatt in wishing Caroline well.

#### **6. HEALTH SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE FORWARD WORK PROGRAMME**

The Interim Head of Democratic Services introduced the report that informed the Committee of its forward work programme including all reports that were identified at the meeting on the 13th September 2016 planned for the period September 2016 to April 2017. Members were asked to consider the work programme and to make any amendments or suggest additional agenda items to be included for future meetings.

The Committee were advised that Aneurin Bevan University Health Board (ABUHB) are available to attend the meeting on the 6th December and that this could be placed on the agenda with the Update Hospital Discharge Task and Finish Group Report on that date. It was suggested that a Special Meeting be held for the Outcome of Informal Public Consultation on The Making of a Public Spaces Protection Order Relating to Dog Control and

the 12th December 2016 was proposed. It was explained that as ABUHB present on a six monthly basis it is unlikely that they would attend the March meeting if they attend in December and it was suggested that Feedback on Gwent Frailty Project, Joint Scrutiny Task and Finish Group be added to the 21st March 2017 meeting instead with an additional report at the request of a Member regarding Systems Thinking.

Following consideration and discussion, it was moved and seconded that subject to the foregoing the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that subject to the following, the work programme appended to the report be approved:

- (i) Aneurin Bevan University Health Board attend the meeting on the 6th December 2016;
- (ii) a Special Meeting be arranged to consider the Outcome of Informal Public Consultation on The Making of a Public Spaces Protection Order Relating to Dog Control on the 12th December 2016;
- (iii) feedback on Gwent Frailty Project Joint Scrutiny Task and Finish Group be added to the meeting on the 21st March 2017 to replace Aneurin Bevan University Health Board;
- (iv) a Systems Thinking Report be added to the 21st March 2017 meeting.

## **REPORTS OF OFFICERS**

Consideration was given to the following reports.

### **7. ANNUAL SAFEGUARDING BOARD REPORT – CHILDREN’S AND ADULTS**

The Regional Safeguarding Business Unit Manager presented the report that updated the Scrutiny Committee on developments in relation to the South East Wales Safeguarding Children Board (SEWSCB) and the Gwent Wide Adult Safeguarding Board (GWASB). Both Boards are statutory multi-agency partnerships which have responsibility for monitoring the effectiveness of safeguarding practice across the five Local Authorities constituting the Gwent region. The functions of the boards were outlined with the statutory changes required by the Social Services and Well Being Act (Wales) 2014 (SSWBA). The Act sets out the following objectives:

Safeguarding Children’s Boards as being:

- To protect children within its area who are experiencing, or are at risk of abuse, neglect or other kinds of harm, and
- To prevent children within its area from becoming at risk of abuse, neglect or other kinds of harm.

Safeguarding Adult’s Boards as being:

- To protect adults within its area who;
- Have needs for care and support (whether or not a local authority is meeting any of those needs),
- Are experiencing, or are at risk of, abuse or neglect, and
- To prevent those adults within its area mentioned above from becoming at risk of abuse and neglect.

It was explained that in response to the implementation of SSWBA, both the Children's Board and Adult Board worked together on proposals to establish a Joint Regional Business Unit to support the strategic and operational functions of both Boards. Welsh Government grant funding for the Children's Board ended in March 2016 and the Adult Board had no budget attached having been supported through the goodwill of Board Members. Details of potential options for funding the Regional Safeguarding Business Unit that needed to be identified from 2016/17 onwards were appended to the report. Members were informed that following the implementation of SSWBA, work is underway to ensure that both Boards have a consistent framework in which to operate and a number of sub groups are reviewing their Terms of Reference and membership to ensure consistency and governance across both Boards.

The Chair thanked Mrs Roach for her informative report and responding to queries raised during the course of the debate.

Clarification was sought in relation to the Local Authority's contribution to the Regional Business Unit and Members were informed that Welsh Government issued guidance on the percentage formula of the funding contribution that each partner agency was required to provide in order to support regional arrangements for the support for both Boards. Caerphilly contributes a higher percentage than the other Local Authorities as it has the largest population. This is now managed by the Regional Business Unit that consists of 7.5 non-operational staff and is hosted by Caerphilly County Borough Council, with partnership funding provided by all Statutory Partners.

Following consideration and discussion, it was moved and seconded that the recommendations in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that:

- (i) the contents of the report be noted;
- (ii) in future years the Annual Reports from both Gwent Wide Adult Safeguarding Board and South East Wales Safeguarding Children Board be provided to Scrutiny Committee for information purposes.

## **8. BUDGET MONITORING REPORT (MONTH 5)**

The Interim Financial Services Manager introduced the report that informed Members of projected revenue expenditure for the Social Services Directorate for the 2016/17 financial year. An update was provided on the progress made against the savings targets built in to the 2016/17 revenue budget for the Directorate. The projected financial position for the Social Services Directorate for the 2016/17 financial year was summarised based on information available as at month 5 (August 2016). The report identifies budget pressures relating to the delivery of frontline services particularly placement pressures in both Adults and Children's Services, details of which were appended to the report.

Members were reminded that at the Health Social Care and Wellbeing Scrutiny Committee meeting held on 13th September 2016, the Committee were informed that all of the £1.342m savings targets for Social Services had been delivered, subject to identifying a redeployment opportunity for 1 member of staff. This issue has since been resolved and all of the savings targets have now been delivered.

The Chair thanked the Interim Financial Services Manager for his informative report and responding to questions raised during the course of the debate.

Clarification was sought in relation to the projected overspend for external residential care within Children's Services. It was explained that this reflects the demographic changes and additional cost pressures experienced within the financial year with more children presenting with more complex and challenging behaviour than in previous years. This pressure has grown steadily throughout the financial year to date and could continue to grow through the remainder of the year. In terms of Adult Services a Member queried the projected underspend relating to transformational projects within Management, Fieldwork and Administration. The Scrutiny Committee were advised that this includes a number of temporary posts (where staff have been seconded into roles) and it is anticipated that these short term costs will be funded from service reserves thereby increasing the underspend in this area.

The Director of Social Services informed Members that the Department has discussed the societal pressures upon the Directorate's budget over the past few years and that these pressures have become more intense with the impact on the National Living Wage and this position is typical of what can be seen across other Local Authorities in Wales.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that:

- i) the projected overspend of £36k against the Directorate's revised budget for 2016/17 be noted;
- ii) the progress made against the savings targets included in the 2016/17 budget settlement for the Directorate be noted.

## **9. INFORMATION ADVICE AND ASSISTANCE SERVICE**

The Service Manager for Children's Services introduced the report that provided Members with an update regarding the development and performance of the Information, Advice and Assistance Service (IAA Service). An overview of the Service was provided and the successes, issues encountered and how these were resolved together with gathering Performance Information were set out. He explained that the Social Services and Well-being (Wales) Act 2014 (SSWBA) places a duty on Local Authorities to provide an IAA Service. Caerphilly County Borough Council Social Services Commissioning Strategy (2015 - 2020) identifies the IAA Service as the critical entry point to Children's and Adults Services enabling early intervention and access to preventative support to reduce the need for managed care and support. In developing the IAA Service the impact of the Medium Term Financial Plan was considered and savings were made. The 4 core main principles of the SSWBA are:

- People - individuals have a voice in and control over achieving their outcomes;
- Wellbeing - supporting people to achieve their own well-being;
- Prevention - increase in early intervention and preventative services that minimises the risk of escalating and critical need;
- Collaboration - stronger partnership working between all organisations and agencies.

The structure of the Team was set out and Members were informed that in December 2015 the Social Services Improvement Agency identified Caerphilly's IAA Service as a pilot site to develop the skills for front line duty staff. The purpose was to develop a consistent experience and engagement with citizens to assist in the "what matters conversation" with the focus reflecting a far more co-productive approach to addressing presenting issues. This work is ongoing and the final product will become part of the Care Council for Wales Framework on training under the SSWBA.

Reference was made to the IAA Service Citizen Feedback and the Scrutiny Committee were advised that a significant number of positive comments, letters and thank you cards have been received from citizen's who have been supported by the IAA Service. An overview was provided in relation to how Performance Information is recorded and comparisons were made to recorded figures over the past four years.

The Chair thanked the Officer for his report and full discussion ensued.

Clarification was sought in relation to promoting the new Team and Members were advised that the Team are currently working with the Communications Unit and this will be launched during National Safeguarding Week in November. The Scrutiny Committee praised the staff within the IAA Team for their hard work within their area of expertise.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that the contents of the report be noted.

The meeting closed at 6.55 pm

Approved as a correct record, subject to any amendments agreed and recorded in the minutes of the meeting held on 6th December 2016.

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CHAIR





## HEALTH SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE – 6TH DECEMBER 2016

**SUBJECT: HEALTH SOCIAL CARE AND WELLBEING SCRUTINY  
COMMITTEE FORWARD WORK PROGRAMME**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND  
SECTION 151 OFFICER**

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### **1. PURPOSE OF REPORT**

- 1.1 To report the Health Social Care & Wellbeing Scrutiny Committee Forward Work Programme

### **2. SUMMARY**

- 2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

### **3. LINKS TO STRATEGY**

- 3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation.

### **4. THE REPORT**

- 4.1 The Health Social Care and Wellbeing Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on 25th October 2016. The work programme outlines the reports planned for the period December 2016 to April 2017.

- 4.2 The forward work programme is made up of reports identified by officers and members and has been prioritised into three priority areas, priority 1, 2 or 3. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

- 4.3 The Health Social Care and Wellbeing Scrutiny Committee Forward Work

Programme is attached at Appendix 1. The Cabinet Forward Work Programme is attached at Appendix 2.

## **5. EQUALITIES IMPLICATIONS**

5.1 There are no specific equalities implications arising as a result of this report.

## **6. FINANCIAL IMPLICATIONS**

6.1 There are no specific financial implications arising as a result of this report.

## **7. PERSONNEL IMPLICATIONS**

7.1 There are no specific personnel implications arising as a result of this report.

## **8. CONSULTATIONS**

8.1 There are no consultation responses that have not been included in this report.

## **9. RECOMMENDATIONS**

9.1 That Members consider any changes and agree the final forward work programme prior to publication.

## **10. REASONS FOR THE RECOMMENDATIONS**

10.1 To improve the operation of scrutiny.

## **11. STATUTORY POWER**

11.1 The Local Government Act 2000.

Author: Catherine Forbes-Thompson Interim Head of Democratic Services  
Consultees: Gail Williams, Interim Head of Legal Services and Monitoring Officer  
Dave Street, Corporate Director Social Services

### Appendices:

Appendix 1 Health Social Care & Wellbeing Scrutiny Committee Forward Work Programme

Appendix 2 Cabinet Work Programme

<b>Health Social Care &amp; Wellbeing Scrutiny Committee Forward Work Programme October 2016 to April 2017</b>			
<b>Meeting Date: 6 December 2016</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Update Hospital Discharge Task and Finish Group	To provide an update on the work undertake by the members task and finish group.	Communication leaflets Planning for winter pressures Performance indicators Use of Intermediate Care Funding	Jo Williams
Aneurin Bevan University Health Board			ABUHB

<b>Meeting Date: 12 December 2016</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Outcome of Informal Public Consultation on The Making of a Public Spaces Protection Order Relating to Dog Control	To update the Committee on the outcome of the informal public consultation and to seek Members' views on proposed Public Spaces Protection Orders.	Informed by the outcome of the informal public consultation Members will be asked to make recommendations on the way forward regarding the proposed Public Spaces Protection Order.	Rob Hartshorn

<b>Meeting Date: 7 February 2017</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
CSSIW Annual Performance Evaluation (P2)			
Budget Monitoring Period 9 (P2)			
SSWB Act Update (P1)			Dave Street

<b>Meeting Date: 21 March 2017</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Feedback on Gwent Frailty Project, Joint Scrutiny Task and Finish Group	To consider future joint scrutiny arrangements for Gwent Frailty Programme	To consider WAO recommendations in respect of the Governance arrangements for the Gwent Frailty Programme.	
Systems Thinking	Member Request	To provide information on systems thinking methodology and application in various service areas.	

## Cabinet Forward Work Programme

14TH DECEMBER 2016	Key Issues	Service Area
Council Tax Base  <b>Sylfaen Treth y Cyngor</b>		Corporate Finance
Update on Reserves  <b>Adroddiad Blynyddol Cronfeydd Wrth Gefn Defnyddiadwy</b>	To present details of the usable reserves held by the Authority and to present details of proposals for the use of reserves.	Corporate Finance
Cabinet Forward Work Programme  <b>Blaenraglen Waith y Cabinet</b>	To seek Cabinet endorsement of the Forward Work Programme for the period December 2016 to March 2017.	Democratic Services
Abertysswg/Pontlottyn Primary and Islwyn High School – Revised Proposed Opening Dates  <b>Ysgolion Cynradd Abertyswg/Pontlotyn ag Ysgol Uwchradd Islwyn – Dyddiadau Agor Diwygiedig Arfaethedig</b>	To seek approval to notify relevant parties of the delay in implementation dates of the 2 projects.	Education

18TH JANUARY 2017	Key Issues	Service Area
Welsh Language 5-Year Strategy  <b>Strategaeth 5 Mlynedd yr Iaith Gymraeg</b>	The Welsh Language Standards require the authority to produce a 5 year Welsh language strategy that sets out a target to maintain, or improve, the number of Welsh speakers in the area and the steps that will be taken to achieve the target. The strategy has been developed with local partners but must be adopted by the local authority.	Public Protection
Treasury Management - Review	This report will set out options for revising the Minimum Revenue Provision (MRP)	Corporate

## Cabinet Forward Work Programme

of MRP Policy.  <b>Rheolaeth Y Trysorlys – Adolygiad o'r Polisi Isafswm y Ddarpariaeth Refeniw.</b>	Policy to identify potential savings to support the Medium Term Financial Plan (MTFP).	Finance
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<b>1ST FEBRUARY 2017</b>	<b>Key Issues</b>	<b>Service Area</b>
Well Being Assessment  <b>Asesiad Lles</b>	The local assessment of well-being is a key Public Services Board document that must be published by early May 2017. The local authority will have a statutory duty to contribute to the PSBs objectives which will follow in the subsequent Well-being Plan	Public Protection

<b>15TH MARCH 2017</b>	<b>Key Issues</b>	<b>Service Area</b>
Rhymney 3-18 All Through School	To apprise Members of the outcome of the consultative process to establish a Rhymney 3-18 All Through School and determine whether to proceed to publish a statutory notice.	Education
Cabinet Forward Work Programme  <b>Blaenraglen Waith y Cabinet</b>	To seek Cabinet endorsement of the Forward Work Programme for the period April 2017 to June 2017.	Democratic Services

<b>21ST JUNE 2017</b>	<b>Key Issues</b>	<b>Service Area</b>
Rhymney 3-18 All Through School	To make a final decision on the proposal to establish a Rhymney 3-18 All Through School.	Education





## HEALTH, SOCIAL CARE AND WELLBEING COMMITTEE - 6TH DECEMBER 2016

**SUBJECT: HOSPITAL DISCHARGE TASK AND FINISH GROUP UPDATE**

**REPORT BY: CORPORATE DIRECTOR SOCIAL SERVICES OFFICER**

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### **1. PURPOSE OF REPORT**

- 1.1 To inform members of progress made on the work undertaken by the elected members task and finish group on hospital discharge, which conclude in June 2016.

### **2. SUMMARY**

- 2.1 The report will update information on the following priority areas as identified by the task and finish group:

- Performance
- Communication
- Intermediate Care Funds
- Winter Planning

### **3. LINKS TO STRATEGY**

- 3.1 The report contributes to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015:

- *A healthier Wales*
- *A resilient Wales*
- *A more equal Wales*
- *A Wales of cohesive communities*

### **4. THE REPORT**

- 4.1 In terms of performance, Delayed Transfers of Care (DToc) is seen as the main reporting mechanism and is the judgement used by Welsh Government to determine how well a Health Board and Local Authority are performing. It is universally acknowledged this is an arbitrary measure that counts people rather than percentage of the population for each authority which has been raised with Welsh Government on several occasions.
- 4.2 In 2013/2014 Caerphilly was ranked 22 out of the 22 local authorities in Wales and was seen as the worst performing authorities in terms of delays for social care reasons. 2014/2015 saw a dramatic improvement with Caerphilly being ranked 13<sup>th</sup>, 2015/2016 has seen a further improvement with Caerphilly ranked 10<sup>th</sup> out of the 22 Local authorities in Wales. This position reflects the continued efforts and hard work across health and social care to ensure people don't stay in hospital any longer than necessary.

- 4.3 A national audit of intermediate care services has commenced, this covers services primarily provided by the Community Resources Team (frailty). This audit looks to establish benchmarking data so comparisons can be made with England where this study has been undertaken for several years and is able to provide evidence that investment in preventative services produces savings in the longer term and improves outcomes for individuals and their carers. Data is currently being collated to respond to this audit.
- 4.4 Communication was the main feature of the discussions at the task and finish group meetings with all concurring this was the most important area that had to be got right for individuals and their families. Members were involved in providing feedback on a range of information leaflets for use on the wards, giving people basic information on the wards roles and responsibilities explaining the function of a multidisciplinary team etc. There was also a specific leaflet explaining the choice of accommodation policy for people who are entering long term care placements from hospital. Work is ongoing in this area as Welsh Government have recently indicated their wish to support this work nationally in terms of explaining to people why they can't stay in hospital when they require a long term placement, as the issue of choice is seen as one of the main codes reported in terms of DTtoC.
- 4.5 Work is progressing locally in readiness for the implementation of the single integrated IT system across Health and Social Care which should improve exchange of information and prevent duplication in terms of people having to repeat their stories/details more than once.
- 4.6 The Intermediate Care Fund (ICF) has been used primarily to focus on hospital discharge and services to prevent unnecessary admission to hospital and / or long term care. Welsh Government allocated further ICF funding this year to the region making some changes to the criteria as funding can now to be used on children with complex needs, people with learning disabilities and autism as well as older people. Subsequently further funding was allocated to the Joint Hospital Discharge Team (JHDT) to pilot an early supported discharge model enabling staff to follow people from hospital to the community. An Occupational Therapist and Social Worker have been appointed and commenced in post to enable this way of working to be evaluated in terms of outcomes for people, reducing length of stay, and reducing readmissions to hospital.
- 4.7 ICF funding was also allocated to Patient Flow coordinators, 15 posts have been established and recruited to, these staff are employed by health and based on the wards with an aim of improving communication, identifying people where discharge planning can start, liaising with families/cares , coordinating specialist assessment arranging meetings with families and providing up to date accurate information.
- 4.8 Caerphilly has a specific post also funded by ICF who works as part of the JHDT providing regularly communication to wards in all hospitals regarding progress with discharge enabling social workers and nurses in the team to concentrate on assessments and discharge planning. A survey has been undertaken to establish views on previous methods of communication and participants will be resurveyed in 12 weeks to see if the new ways of working are better. Anecdotal feedback is very positive to date.
- 4.9 It has just been agreed to allocated some funding to the Deprivation of Liberties Safeguard (DoLS) Team as more individuals in hospital are requiring specialist assessments around capacity and best interest decisions.
- 4.10 Winter planning is well embedded with actions plan submitted to Welsh Government which is updated regularly.

The plan has a focus on delivery of improvements in 3 stages of the pathway;

- Discharge Planning
- Reduction in delays to transfer
- Front door processes.

The Health Board is fully engaged with Welsh Government seasonal planning events and a series of local winter plan sessions with relevant partners will continue throughout the period, these are aimed at consistently reviewing progress and adoption of the key improvements identified.

- 4.11 Representatives of the Local Authority and Health Board attended the National Programme for Unscheduled Care and have subsequently become part of a network for sharing learning and good practice.

## **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 This report contributes to the Well-being Goals as set out in Links to Strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in the Act in that it describes investment in preventative services improving outcomes for individuals and their carers in the longer term. We have been involving service users and carers as changes have been implemented and will continue to do so to understand if the new ways of working are better. Collaboration between social care and health is a key aspect of our approach as exemplified by the Joint Hospital Discharge Team, contributing to shared outcomes and integrated across a number of Well-being Goals.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 The report is for information, there are no equalities implications identified.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 There are no specific financial implications associated with the report it is an update on work being undertaken. It is acknowledged that this is a significant area of work and any changes to current practice would be subject to individual reports.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 There are no specific personnel implications associated with this report.

## **9. CONSULTATIONS**

- 9.1 The report reflects the views of the consultees

## **10. RECOMMENDATIONS**

- 10.1 Members note the work undertaken following the report from the members task and finish group.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 Update report was requested, Welsh Government have a clear focus on this area of the authorities and its partners performance.

Author: Jo Williams Assistant Director Adult Services willij6@caerphilly.gov.uk  
Consultees: Cllr Robin Woodyatt Cabinet Member Social Services  
Chris Hill Team Manager Joint Hospital Discharge Team  
Richard Desir Senior Nurse Aneurin Bevan University Health Board  
Adult Service Management Team  
Senior Management Team

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